



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

**Tuesday, February 7, 2023
5:00 p.m. Board Meeting
Community Rooms A & B**

GRCHC Board of Directors: R. Bryan, Trudi Collins, Melissa Cummings, Sonia Hayer, Roger Ma, Ryan Martens, Jeanette Pickett Pierce, Jennifer Pelchat, France Vaillancourt, Edward Vance, Andrew Worotniuk

Regrets:

Staff: Peter Szota, Carrie Innes Olah (recording secretary)

Chair: Jenn Pelchat

Guests: Anka Brozic

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	5:01 pm	Call to Order – recognition of a quorum	J. Pelchat	RECORD
1.2	5:01 pm	Land Acknowledgment Statement	J. Pelchat	RECORD
2. Chair's Remarks				
2.1	5:02 pm	Approval of the Agenda MOTION: To approve the agenda of the February 7, 2023, Board of Directors' meeting. (F. Vaillancourt/ E. Vance) T. Collins joined the meeting at 5:05pm	J. Pelchat	RECORD
2.2	5:05pm	Declaration of Conflict of Interest None	J. Pelchat	RECORD
2.3	5:05pm	Correspondence None	J. Pelchat	RECORD
3. Minutes of the Last Meeting				
3.1	5:06 pm	Approval of Minutes – Dec. 6, 2022 (attached) MOTION: To approve the minutes of the Dec. 6, 2022, 2022/23 Board of Directors' meeting. (J. Pickett Pierce/ T. Collins)	J. Pelchat	RECORD
4. Board Education				
4.1	5:07 pm	Introduction To Accreditation A PowerPoint presentation was provided and will be sent to the Board. The accreditation site visit will take place in April, 2024.	A. Brozic	RECORD

		<p>It was suggested that a group of directors, maybe the H&R Board Development take a lead on reviewing and completing the indicators for the Board.</p> <p>There are 320 indicators that will require a response.</p> <p>Question- When will the mock interview for the Board take place? It will likely be 4-6 weeks before the actual interview. This will give the Board time to review polices or other things before the interview.</p> <p>Are there any immediate steps for the Board? It depends on what the Board would like to do. How much time does the committee need to prepare? Staff will facilitate the gathering of the documents and complete most of the leg work required for this work.</p> <p>It was indicated that the Board would like to receive the indicators as soon as possible.</p> <p>The HR Board committee has already started reviewing the policies. The updated policies will be shared with the Board for approval.</p> <p>A. Brozic left the meeting at 5:35 pm</p>		
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5. Reports

5.1	5:37 pm	<p>Treasurer’s Report and Q3 Financial Statements MOTION: To accept the December 31, 2022, financial statements. (E. Vance/ R. Bryan)</p> <p>The financial statements were circulated in the agenda package.</p> <p>A pie chart, illustrating the budget components of GRCHC and the pressure points within that budget was shared with the group and reviewed.</p> <p>The largest element of the GRCHC budget is the core budget. The core budget is in a favourable position due to additional funding that is used to balance it. This extra funding includes Mid-Wifery and OHT money that GRCHC earns as the TPA.</p> <p>Ontario Health has allocated almost \$1 million dollars in one-time money for the organization to use by March 31, 2023. This money has alleviated the deficit in the core budget and will allow GRCHC to defer its Mid-Wifery TPA money to next year. This is about \$85-95,000 per year.</p> <p>There is almost a \$150,000 deficit in the core budget that happens every year. The core budget will not balance unless GRCHC restricts its operations. It would appear that the Mid-Wifery money is going to carry on as GRCHC has received this funding for 5- 8 years.</p> <p>GRCHC has been awarded \$50,000 for the Hub project. The Hub group will submit an invoice to be approved.</p> <p>A One-Time funding 22/23 (none budgeted or in Dec. statements) slide was shared with the Board.</p>	F. Vaillancourt	RECORD
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5.2	5:54 pm	<p>Executive Committee Report for February 2023 (attached) MOTION: To approve the February 7, 2023 report of the GRCHC Executive Committee, ratifying all actions/decisions. (R. Bryan/S. Hayer)</p> <p>The real estate consultant fee is \$1.00 per square foot per year of the lease to the landlord. It is likely that this cost will trickle down to the organization. It was suggested that to offset this fee, GRCHC should negotiate down this fee or pay some of this fee upfront this year with surplus dollars. It was suggested that capital items be negotiated into the lease.</p>	J. Pelchat	RECORD
5.3	6:01 pm	<p>The Board agreed by consensus to proceed with the real estate consultant.</p> <p>HR & Board Development Committee Report for February 7, 2023 (attached) 6:01 pm MOTION: To approve the report of the HR & Board Development Committee, ratifying all actions/decisions (E. Vance/ S. Hayer)</p>	E. Vance	RECORD
5.4	6:01 pm	<p>Programs and QA Committee Report for Feb. 7, 2023 (attached) MOTION: To approve the report of Feb. 7, 2023. Programs and QA Committee, ratifying all actions/decisions (T. Collins/ E. Vance)</p>	T. Collins	RECORD
5.5	6:02 pm	<p>Alliance Board Liaison Update</p> <p>The February 2nd webinar on OHT Governance and the new Primary Care Network is available for review.</p> <p>The Alliance is calling for resolutions for its AGM and the deadline to submit is February 24, 2023.</p>	T. Collins/ S. Hayer	RECORD
5.6	6:03 pm	<p>Executive Director's Report February 2023 – 6:03 pm MOTION: TO approve the February 2023 Executive Director's Report. (F. Vaillancourt/ J. Pickett Pierce)</p>	P. Szota	RECORD
6. Business Arising from the Minutes				
6.1				
7. New Business				
7.1	6:10 pm	<p>In-Camera- Standing Item-</p> <p>MOTION: To move in camera to discuss 6.2- In Camera Session (E. Vance/T. Collins)</p> <p>The committee moved in camera at 6:10 pm</p> <p>MOTION: To move out of camera (E. Vance/J. Pickett Pierce)</p> <p>The committee moved out of camera at 7:00 pm.</p>	J. Pelchat	RECORD

7.2	7:01 pm	Executive Director Recruitment Process The board discussed and is enclined to engage outside support when the need arrives.	E. Vance	RECORD
8. Meeting Adjournment				
8.1	1 min	FYI Items- none	J. Pelchat	RECORD
8.2	7:02 pm	Meeting adjourned Next board meeting: Tuesday, March 7, 2023, at 5:00 pm	J. Pelchat	RECORD