



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

**Tuesday, May 2, 2023
5:00 p.m. Board Meeting
Community Room C and Zoom**

GRCHC Board of Directors: R. Bryan, Trudi Collins, Melissa Cummings, Sonia Hayer, Roger Ma, Ryan Martens, Wanda Mersereau, Jeanette Pickett Pierce, Jennifer Pelchat, Edward Vance, Andrew Worotniuk
 Regrets: France Vaillancourt
 Staff: Peter Szota, Carrie Innes Olah (recording secretary)
 Chair: Jenn Pelchat
 Guests: Tony Woolgar, Legacy Executive Search Partners

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	5:01 pm	Call to Order – recognition of a quorum Welcome Wanda Mersereau to the board of GRCHC.	J. Pelchat	RECORD
1.2	5:03 pm	Land Acknowledgment Statement	J. Pelchat	RECORD
2. Chair's Remarks				
2.1	5:05 pm	Approval of the Agenda MOTION: To approve the agenda of the May 2, 2023, Board of Directors' meeting. (E. Vance/ J. Pickett Pierce)	J. Pelchat	RECORD
2.2	5:05 pm	Declaration of Conflict of Interest None	J. Pelchat	RECORD
2.3	5:05 pm	Correspondence None R. Bryan joined the meeting at 5:05 pm.	P. Szota	RECORD
3. Minutes of the Last Meeting				
3.1	5:05 pm	Approval of Minutes – April 4, 2023 (attached) MOTION: To approve the minutes of the April 4, 2023, 2022/23 Board of Directors' meeting. (J. Pickett Pierce/ M. Cummings)	J. Pelchat	RECORD
4. Board Education				
4.1	5:06 pm	Executive Director Recruitment- Process T. Woolgar provided a brief overview of his work history which included recruitment for Kitchen CHC, Alternatives for Youth in Hamilton and Contact Hamilton.	T. Woolgar	RECORD

		<p>An overview of the recruitment process was provided. The posting has been crafted and should be up very soon.</p> <p>To ensure that the process is inclusive, directors were encouraged to reach out if they had any questions for the search committee or on the recruitment process and send their questions to the Board Chair.</p> <p>Engagement will take place with staff to seek their input as well as with community partners.</p> <p>T. Woolgar left the meeting at 5:20 pm.</p>		
5. Reports				
5.1	5:21 pm	<p>HR & Board Development Committee Report for May 2, 2023 (attached) MOTION: To approve the report of the May 2, 2023, HR & Board Development Committee, ratifying all actions/decisions</p> <p>The report will be motioned after the discussion of items 7.1, 7.2, and 7.3 later in the agenda.</p>	E. Vance	RECORD
5.2	5:22 pm	<p>Alliance Board Liaison Update- Standing Item</p> <p>The resolutions for the 2023 Alliance for Healthier Communities Annual General Meeting were reviewed and supported by the Board. .</p> <p>MOTION: To approve S. Hayer and P. Szota to vote on behalf of GRCHC at the 2023 Alliance for Healthier Communities Annual General Meeting. (J. Pickett Pierce/ R. Bryan)</p>	T. Collins/ S. Hayer	RECORD
5.3	5:33 pm	<p>Executive Director's Report May 2023 (attached) MOTION: TO approve the May 2023 Executive Director's Report. (R. Bryan/ E. Vance)</p> <p>GRCHC is inclined to engage MPP Bouma for his support of GRCHC's proposal for primary care expansion.</p> <p>Is there any concern regarding providing services to a midwifery practice that is not located in our region? The province is trying to reduce the number of agencies that provide this service, this is not an issue for GRCHC.</p>	P. Szota	RECORD
6. Business Arising from the Minutes				
6.1				
7. New Business				

7.1	5:40 pm	Board Policy Review (attached) The policies were reviewed by staff and suggested updates were provided to the HR Committee for review. The committee is content with the changes as suggested. The financial policies will be reviewed by the Executive Committee.	E. Vance	RECORD
7.2	5:45 pm	Board Self-Assessment There was some issue with the first few questions and the number of responses received. It is likely related to staff testing the survey prior to it being sent out. Staff will follow up. The self-assessment results will be shared with the Board once staff have investigated the issue. Seven Board members completed the survey. The results are generally positive however there were some comments regarding the need to continue work related to community engagement and EDI. There was an issue flagged regarding some directors not feeling they were being made aware of what has been done to advance the strategic plan. Staff will look to provide an update yearly regarding progress on the strategic plan. It was suggested that the strategic plan be shared with the entire Board as an education item. The Executive Director's Report does provide updates formatted around the strategic directions. The Balanced Scorecard will be shared at the next Board meeting. Discussion took place regarding the need for all directors to complete the self-assessment the next time it comes out. It was suggested that an answer option "I don't know" would be helpful. How does the Board action the items of work continuing on EDI and Community Engagement? EDI work is underway and a committee within the centre is working on this and engaging staff. The HR Board committee will discuss further the community engagement work with staff.	E. Vance	RECORD
7.3	5:52 pm	Board Recruitment (attached) Recruitment is underway. Directors were asked to reach out to their networks for recruitment and share the advertisement.	E. Vance	RECORD
7.4	5:57 pm	June Board Meeting Date June meeting has been rescheduled to June 20, 2023. Staff will send out the revised calendar invitation	J. Pelchat	RECORD
8. In-Camera				
8.1	6:04 pm	In-Camera- Standing Item Approval of In-Camera Minutes – April 4, 2023 MOTION: To approve the In-Camera minutes of the April 4, 2023, 2022/23 Board of Directors' meeting (E. Vance/S. Hayer)	J. Pelchat	RECORD
9. Meeting Adjournment				

9.1	6:07 pm	FYI Items None	J. Pelchat	RECORD
9.2	6:07 pm	Meeting adjourned Next board meeting: June 20, 2023 at 5:00 pm.	J. Pelchat	RECORD