



BRANTFORD BRANT NORFOLK  
ONTARIO HEALTH TEAM

**Partnering for a healthier tomorrow for everyone.**

**POSITION: People With Lived Experience (PWLE) Coordinator**

**STATUS: Temporary, Part Time (18.75 hrs. wk.), 7-month contract with opportunity for renewal)**

**DEPARTMENT: OHT Secretariat**

**EMPLOYER: Grand River Community Health Centre**

**SITE: This position involves working on-site and at partner locations, with remote work arrangement options.**

**POSTING DATE: July 31, 2025**

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### **About Us:**

Ontario Health Teams (OHTs) have been introduced by the Ministry of Health to improve the delivery of integrated and patient-centred care. At maturity, OHTs will offer seamless, coordinated services across the health care continuum including acute care, primary care, home care, and community care. The mission of the Brantford Brant Norfolk Ontario Health Team (BBNOHT) is “together we deliver and advance integrated, equitable, and person-centred healthcare”. The BBNOHT strategy is grounded in population health with the aim to advance health equity and access, improve care coordination and excellence, strengthen collaboration and engagement, support priority populations and enhance operational effectiveness.

The Grand River Community Health Centre is the host organization for the Equity, Diversity, Inclusion Coordinator for the Brantford Brant Norfolk Ontario Health Team.

### **Position Summary:**

The PWLE Coordinator supports the meaningful engagement of individuals with lived experience across the BBNOHT. This part-time position is ideal for a community-minded individual with facilitation, communication, and coordination skills who is passionate about patient-centred care. The Coordinator will lead the PWLE Working Group and facilitate opportunities for members of the PWLE Network to participate in projects and planning that improve healthcare experiences and outcomes.

### **Primary Responsibilities:**

Facilitate monthly PWLE Working Group meetings (agenda, note-taking, onboarding, honorarium tracking).

- Recruit and mentor PWLE Working Group and Network members.
- Lead training and support for PWLE members involved in BBNOHT projects and decision-making.
- Facilitate, coordinate and document focus groups, surveys, and town halls.
- Liaise with the BBNOHT Secretariat to identify engagement opportunities and apply best practices.

### **Skills and Experience:**

- Lived experience as a patient, caregiver, or community member accessing healthcare services.
- Strong facilitation and coordination skills, especially with diverse or equity-deserving populations.
- Empathetic communication and active listening abilities.
- Demonstrated experience with group leadership, project tracking, and/or engagement activities.
- Commitment to equity, transparency, and amplifying community voice.
- Experience with Microsoft 365, Mailchimp, and virtual meeting platforms is considered an asset.
- Knowledge of the Ontario Health Team model or community engagement is a plus.

#### **Work Environment:**

- Flexible hours with some daytime meetings and occasional evening events.
- Competitive salary of \$29.97 to 35.77 per hour and benefits (including HOOPP) are offered.
- This position involves working on-site and at partner locations, with remote work arrangement options
- Ability to work flexible hours on occasion to accommodate varying event schedules and community needs.

**To submit your application, please forward your cover letter and resume to [hfrancis@grchc.ca](mailto:hfrancis@grchc.ca) by August 14<sup>th</sup>, 2025.**

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The Grand River Community Health Centre, acting as a central employer for the Brantford Brant Norfolk Ontario Health Team, is an equal opportunity employer, committed to employment equity and diversity in the workplace. We welcome applications from women, members of racialized groups, visible minorities, Indigenous persons, persons with disabilities, persons of all sexual orientation and persons of any gender identity or gender expression.

To ensure there is equal opportunity during the recruitment and selection process, Grand River Community Health Centre, on behalf of the Brantford Brant Norfolk Ontario Health Team provides accommodation for applicants with disabilities upon request.