



**Grand River Community Health Centre  
Meeting of the Board of Directors  
MINUTES**

<b>Wednesday, Dec 7 2016 4:30 p.m. Board Meeting Community Boardroom 363 Colborne St, Brantford</b>
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GRCHC Board of Directors attending: Nick Csuzdi, Ashley Dawn, David Diegel (from 4.1), Lakshmi Hangalur, Josie Heath, Kelly Hogeterp, Laurie Jacklin, Vicky Smith  
 Regrets: Heather Bruce (LOA), Kelly Gordon, Louisa Drost, Christina Rajsic, Valerie Simanovic  
 Staff: Peter Szota, Christine Hurst (recording secretary)  
 Chair: Josie Heath  
 Guests:

Item	Time	Topic	Presenter	Action
<b>1. Welcome &amp; Call to Order</b>				
1.1	4:40 pm	Call to Order – recognition of a quorum	J. Heath	RECORD
<b>2. Chair’s Remarks</b>				
2.1	4:41 pm	Approval of the Agenda MOTION: To approve the agenda of the Dec 7 2016 Board of Directors' meeting, with change of next meetings date to 2017. (Smith/Hangalur) CARRIED	J. Heath	RECORD
2.2	4:42 pm	Declaration of Conflict of Interest (Conflict of Interest policy attached) None declared	J. Heath	RECORD
2.3	4:42 pm	Correspondence No correspondence	J. Heath	RECORD
<b>3. Minutes of the Last Meeting</b>				
3.1	4:43 pm	Approval of Minutes – November 2 2016 (attached to master of the minutes) MOTION: To approve the minutes of the November 2 2016 Board of Directors' meeting. (Csuzdi/Jacklin) CARRIED	J. Heath	RECORD
<b>4. Reports</b>				
4.1	4:46 pm	Executive Committee Report for December 2016 (attached to master of the minutes) MOTION: To approve the December 2016 report of the GRCHC Executive Committee, ratifying all actions/decisions. (Diegel/Hangalur) CARRIED	J.Heath	RECORD

4.2	4:56 pm	Programs & QA Committee Report (attached to master of the minutes) MOTION: To approve the December 2016 report of the Programs & QA Committee, ratifying all actions/decisions. (Dawn/Hogeterp) CARRIED	N. Csuzdi	RECORD
4.3	5:01 pm	Executive Director's Report December 2016 (attached to master of the minutes) MOTION: TO approve the December 2016 report of the Executive Director. (Dawn/Csuzdi) CARRIED  MOTION: Agreed for the board chair, on behalf of the board, to send a message of congratulations for Peace Medal Award to HPCD team and for the organization to develop a strategy to seek nominations more frequently (to be further discussed at committees). (Dawn/Csuzdi) CARRIED	P. Szota	RECORD
<b>5. Business Arising from the Minutes</b>				
5.1	0 min			
<b>6. New Business</b>				
6.1	5:20 pm	Review on Progress of Strategic Plan (presentation attached to master of the minutes)  Document to be forwarded by email to full board. E.D. to forward client survey template to Nick Csuzdi for feedback. Laurie Jacklin to forward articles from Harvard Review on diversity to E.D.	P. Szota	STAFF E.D.  L. JACKLIN
<b>7. Board Education</b>				
7.1	5:50 pm	Financial Education – A Primer (presentation attached to master of the minutes)  E.D. to provide details at future meeting re obligations under MSAA agreement.	P. Szota	E.D.
<b>8. Meeting Adjournment</b>				
8.1	6:15 pm	Meeting adjourned  Next board meetings: Wed. Jan 4 2017 at 4:30 pm Wed. Feb 1 2017 at 4:30 pm	J. Heath	RECORD