



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

Wednesday, Feb 1 2017 4:30 p.m. Board Meeting Community Boardroom 363 Colborne

GRCHC Board of Directors attending: Heather Bruce, Nick Csuzdi, Ashley Dawn, David Diegel (from 3.0), Kelly Gordon, Josie Heath, Kelly Hogeterp, Laurie Jacklin, Christina Rajsic, Valerie Simanovic, Vicky Smith
 Regrets: Lakshmi Hangalur (LOA), Louisa Drost
 Staff: Peter Szota, Christine Hurst (recording secretary)
 Chair: Josie Heath
 Guests: Brad Kidder, Gloria Ord, Janet Noble (all to 5.0)

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	4:35 pm	Call to Order – recognition of a quorum	J. Heath	RECORD
2. Chair’s Remarks				
2.1	4:36 pm	Approval of the Agenda MOTION: To approve the agenda of the Feb 1 2017 Board of Directors' meeting. (Bruce/Rajsic) CARRIED	J. Heath	RECORD
2.2	4:37 pm	Declaration of Conflict of Interest (Conflict of Interest policy attached) None declared	J. Heath	RECORD
2.3	4:38 pm	Correspondence (attached to master of the minutes) Request received from Lakshmi Hangalur for a leave of absence from the board until March 31, 2017. Request granted prior to meeting by board chair.	J. Heath	RECORD
3. Minutes of the Last Meeting				
3.1	4:41 pm	Approval of Minutes – December 7 2016 (attached to master of the minutes) MOTION: To approve the minutes of the December 7 2016 Board of Directors' meeting. (Csuzdi/Dawn) CARRIED	J. Heath	RECORD
4. Board Education/Presentation				
4.1	4:45 pm	The role of the counsellor/coach/community health worker GRCHC staff members Brad Kidder and Gloria Ord provided an overview of their responsibilities	B. Kidder G. Ord J. Noble	RECORD

		<p>and programs within their areas.</p> <p>As community support facilitator, Brad Kidder's responsibilities include working with groups, health promotion, assisting clients in getting to appointments, representing GRCHC on committees such as National Addiction Awareness Week (NAAW), providing links and information on housing and income support and helping people access programs, reducing anxiety by showing individual which door to enter or going with them for the first time, etc.</p> <p>As community health & wellness worker, Gloria Ord shares similar responsibilities and also coordinates the community gardens program, Seedy Saturday event, and groups such as Stitch n Chat, Sew What, and the gift shop.</p> <p>Both positions involve helping clients with system navigation and life skills, reducing barriers, and providing some individual counseling/therapeutic listening.</p> <p>Discussion included how these programs help individuals gain confidence and how this link to the determinants of health is unique to CHCs.</p>		
--	--	---	--	--

5. Reports				
-------------------	--	--	--	--

5.1	5:05 pm	<p>Executive Committee Report for February 2017 (attached to master of the minutes) MOTION: To approve the February 2017 report of the GRCHC Executive Committee, ratifying all actions/decisions. (Dawn/Gordon) CARRIED</p>	J.Heath	RECORD
5.2	5:10 pm	<p>Treasurer's Report and Q3 Financial Statements (statement attached to master of the minutes) P. Szota reviewed the statements and the projected deficit of 108k. Relief strategies were outlined, including the policy change re physician benefits.</p> <p>MOTION: To accept the December 31 2016 financial statements. (Bruce/Smith) CARRIED</p>	P. Szota for L.Drost	RECORD
5.3	5:30 pm	<p>HR & Board Development Committee Report (attached to master of the minutes) The board discussed a few highlights from the report including:</p> <ul style="list-style-type: none"> • year-round recruitment for board members; how we encourage diversity (noting that diversity is not always visible); skill sets required for a governance board; recruiting through 	J. Heath	

		<p>other venues to complement advertising</p> <ul style="list-style-type: none"> generative discussions – moving some items to a consent agenda to allow room for these discussions – a survey for topics will go out to board members <p>MOTION: To approve the report of the HR & Board Dev Committee, ratifying all actions/decisions. (Diegel/Hogeterp) CARRIED</p>		RECORD
5.4	5:45 pm	<p>Executive Director's Report (attached to master of the minutes)</p> <p>MOTION: TO approve the February 2017 Executive Director's Report. (Jacklin/Diegel) CARRIED</p>	P. Szota	RECORD
6. Business Arising from the Minutes				
6.1	0 min			
7. New Business				
7.1	5:58 pm	<p>GRCHC and advocacy</p> <p>Discussion included recent events (attack on Muslim mosque in Quebec) and how and when GRCHC advocates re social justice issues. Noted that GRCHC is one of the groups participating in organizing the friendship walk on Feb. 4th. AOHC frequently makes advocacy requests of CHCs as well (dental care, pharmacare, recruitment & retention funding). CHCs have certain requirements under LHIN funding regarding advocacy and GRCHC has additional requirements/boundaries as a registered charitable organization.</p> <p>Discussion re need for a framework/policy around advocacy and political action, a clear picture of types of advocacy undertaken by AOHC, boundaries/guidelines, and what is board's role and staff's role in advocacy. E.D. recommended that staff work up these draft documents. An ad-hoc working group of board and staff may be needed to review and revise drafts.</p>	L. Jacklin	STAFF STAFF / BOARD
8. Meeting Adjournment				
8.1	6:15 pm	<p>Meeting adjourned</p> <p>Next board meetings: Wed. March 1 2017 at 4:30 pm Wed. April 5 2017 at 4:30 pm</p>	J. Heath	RECORD

