



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

Wednesday, Nov 2 2016 4:30 p.m. Board Meeting Community Boardroom GRCHC, 363 Colborne Brantford
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GRCHC Board of Directors attending: Nick Csuzdi, Ashley Dawn, David Diegel (from 4.1), Louisa Drost, Kelly Gordon, Lakshmi Hangalur, Josie Heath, Kelly Hogeterp, Laurie Jacklin, Christina Rajsic (from 3.1), Vicky Smith, one vacancy

Regrets: Heather Bruce

Staff: Peter Szota, Christine Hurst (recording secretary)

Chair: Josie Heath

Guests:

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	4:35 pm	Call to Order – recognition of a quorum	J. Heath	RECORD
2. Chair’s Remarks				
2.1	4:36 pm	Approval of the Agenda MOTION: To approve the agenda of the Nov 2 2016 Board of Directors' meeting, with the addition of an item under 2.3. (Smith/Gordon) CARRIED	J. Heath	RECORD
2.2	4:37 pm	Declaration of Conflict of Interest None declared.	J. Heath	RECORD
2.3	4:37 pm	Correspondence		
2.3.1		Request for leave of absence received (attached to master of the minutes) MOTION: To approve a leave of absence for Heather Bruce, until January 2017. (Dawn/Hangalur) CARRIED	J. Heath	RECORD
2.3.2		Letter of agreement received regarding Ministry funding for recruitment/retention (attached to master of the minutes). Discussed with E.D.'s Report.	P. Szota	RECORD
2.3.3		Letter from MPP re private members bill for HEP-C programming (attached to master of the minutes) Agreed for E.D. to refer to AOHC for a response from the sector.	P. Szota	E.D. TO AOHC

3. Minutes of the Last Meeting				
3.1	4:44 pm	Approval of Minutes – October 5 2016 (attached to master of the minutes) MOTION: To approve the minutes of the Oct 5 2016 Board of Directors' meeting. (Drost/Hogeterp) CARRIED	J. Heath	RECORD
4. Reports				
4.1	4:45 pm	Executive Committee Report for November 2016 (attached to master of the minutes) MOTION: To approve the November 2016 report of the GRCHC Executive Committee, ratifying all actions/decisions. (Hangalur/Rajsic) CARRIED	J.Heath	RECORD
4.2	4:58 pm	Treasurer's Report (financial statements attached to master of the minutes) MOTION: To accept the financial statements of September 30 2016, with correction of dates noted. (Dawn/Jacklin) CARRIED Dec 2016 Board meeting will include education session on financial statements. P.Szota will review what is included under other expenses on statement.	L. Drost / P. Szota	RECORD NEXT BOARD MTG
4.3	5:05 pm	Recruitment & retention funding – review of recommended methodology for allocating these dollars will be on Executive Committee agenda.		EXECUTIVE MTG
4.4	5:11 pm	HR & Board Development Committee Report (attached to master of the minutes) MOTION: To approve the report of the HR & Board Development Committee, ratifying all actions/decisions. (Smith/Hangalur) CARRIED	V. Smith	RECORD
	5:18 pm	Nominations Committee Recommendation MOTION: To approve board candidate Valerie Simanovic as a board director, until September 2017 (with potential for re-election). (Smith/Jacklin) CARRIED	V. Smith	RECORD
4.5	5:20 pm	AOHC Board Liaisons Report Orientation webinar is online – all board members have access to the site. Upcoming webinars: Nov 15 – Changes in the health system Nov 29 – Refreshed AOHC membership criteria aohc	L. Hangalur / L. Jacklin	RECORD

	5:22 pm	<p>Executive Director's Report November 2016 (attached to master of the minutes) MOTION: TO approve the November 2016 Executive Director's Report. (Gordon/Drost) CARRIED</p> <p>YMCA Peace Medal – GRCHC is nominated for this award - breakfast medal presentation is November 30 at 7:30 am in Hamilton. We have a table for 10 reserved – Board members please contact P.Szota if you are interested in attending.</p>	P. Szota	<p>RECORD</p> <p>ALL TO RESPOND</p>
5. Business Arising from the Minutes				
5.1	5:30 pm	Board photo – annual board photo was taken.	All	RECORD
6. New Business				
6.1	5:37 pm	<p>Board Holiday Event AGREED – The Board will host its annual Board holiday celebration with volunteers and staff on Wednesday December 7th from 3-4:30 pm in the Community Rooms.</p>	All	RECORD
7. Board Education				
7.1	5:45 pm	<p>Board Governance – A Generative Model (Presentation attached to master of the minutes) L. Hangalur and K. Hogeterp presented a concept for rebalancing board agendas to include time for generative discussion, recommending this be done on a trial/pilot basis and then assessed.</p> <p>Discussion included:</p> <ul style="list-style-type: none"> • Clarity needed on use of stages chart – may not be so much an issue of movement through discreet stages but that different agenda items attract different modes of governance • How are we assessing where we are at? • Better understanding needed of what makes a discussion a “generative discussion” • Discussion topics can be surveyed on-line at a later date • Clearer understanding sought over what we want to get out of these discussions – clearer purpose 	K. Hogeterp, L. Hangalur, C. Hurst	RECORD

		<ul style="list-style-type: none"> Concerns raised over time needed for reading materials in preparation for discussions ahead of meetings. Concerns over consent agendas and understanding what is put on a consent agenda. More time needed to consider the idea; more discussion with HR & Board Development Committee required 		TO HR & BOARD DEV MTG
8. Meeting Adjournment				
8.1	6:40 pm	Meeting adjourned Next board meeting: Wed. Dec 7, 2016 at 4:30 pm (Board holiday celebration from 3-4:30 pm)	J. Heath	RECORD