



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

Wednesday, Oct 5 2016 4:30 p.m. Board Meeting Community Boardroom 363 Colborne

GRCHC Board of Directors attending: Nick Csuzdi, Ashley Dawn, David Diegel, Louisa Drost, Kelly Gordon, Lakshmi Hangalur, Josie Heath, Kelly Hogeterp, Laurie Jacklin, Christina Rajsic, Vicky Smith
 Regrets: Heather Bruce, Alex Jamieson
 Staff: Peter Szota, Christine Hurst (recording secretary)
 Chair: Josie Heath
 Guests:

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	4:30 pm	Call to Order – recognition of a quorum	J. Heath	RECORD
2. Chair’s Remarks				
2.1	4:31 pm	Approval of the Agenda MOTION: To approve the agenda of the Oct 5 2016 Board of Directors' meeting, with additions under new business. (Dawn/Rajsic) CARRIED	J. Heath	RECORD
2.2	4:32 pm	Declaration of Conflict of Interest (Conflict of Interest policy attached to master of the minutes) None declared	J. Heath	RECORD
2.3	4:33 pm	Correspondence Resignation received by email from Alex Jamieson (attached to master of the minutes). Resignation accepted, with regret. Nominating Committee will make a recommendation under New Business.	J. Heath	RECORD
3. Minutes of the Last Meeting				
3.1	4:35 pm	Approval of Minutes – Sept 14 2016 (attached to master of the minutes) MOTION: To approve the minutes of the Sept 14 2016 2015/2016 Board of Directors' meeting. (Drost/Dawn) CARRIED	J. Heath	RECORD
3.2	4:36 pm	Approval of Minutes - Sept 14 2016 (attached to master of the minutes) MOTION: To approve the minutes of the Sept 14 2016 2016/2017 Board of Directors' meeting.	J. Heath	RECORD

		(Hangalur/Rajsic) CARRIED		
4. Reports				
4.1	4:37 pm	Executive Director's Report October 2016 (attached to master of the minutes) MOTION: TO approve the October 2016 Executive Director's Report. (Smith/Hangalur) CARRIED	P.Szota	RECORD
5. Business Arising from the Minutes				
5.1	0 min			
6. New Business				
6.1	4:53 pm	Appoint Signing Officers MOTION: That the following are signing officers for the Grand River Community Health Centre: Josie Heath, Dave Diegel, Louisa Drost, Heather Bruce, Peter Szota. (Dawn/Csuzdi) CARRIED	J. Heath	RECORD
6.2	4:55 pm	Confirm Committee Membership <ul style="list-style-type: none"> • Executive & Resources Committee: Josie Heath, Dave Diegel, Louisa Drost, Peter Szota • HR & Board Development Committee: Louisa Drost, Kelly Hogeterp, Laurie Jacklin, Lakshmi Hangalur, Vicky Smith, Josie Heath • Programs & QA Committee Nick Csuzdi, Ashley Dawn, Kelly Gordon, Christina Rajsic 	J. Heath	RECORD
6.3	5:02 pm	Staff to send out invites for committee meetings. Confirm AOHC Board Liaison (1-2 board members). Lakshmi Hangalur and Laurie Jacklin will serve as board liaisons. Staff to send password out to all board members for accessing board site.	J. Heath	STAFF
6.4	5:05 pm	Code of Conduct - annual review and signing of the Board Code of Conduct (attached to master of the minutes) The Board Chair reviewed the policy with the board. Board members confirmed they read the policy and confirmed this with signing the policy sheet.	J. Heath	RECORD

6.5	5:10 pm	Governance Workshop - highlights Kelly Hogeterp, Lakshmi Hangalur and Christine Hurst attended the Governance Bootcamp 2-day session in Hamilton Sept 30-Oct 1. Conference provided great resources and information on improving our governance. There is a project for the group who attended to complete – will be outlined at HR & Board Development Committee meeting.	L. Hangalur / K. Hogeterp	RECORD TO HR & BRD DEV
6.6	5:17 pm	Nominating Committee Recommendation The committee discussed the recommendation of a candidate to the Board of Directors for a 3-year term. Concerns raised by the Board over ensuring we are community based and reflecting diversity. Defer to HR & Board Dev Committee - and review with notes from interviews and board matrix.	V. Smith and L. Drost	TO HR & BRD DEV
	5:35 pm	MOTION: To change the term of Nicklaus Csuzdi from a one year term to a three year term. (Diegel/Rajsic) CARRIED		RECORD
6.7	5:39 PM	Board photo deferred to next meeting		NEXT MTG
7. Board Education				
7.1	5:40 pm	Provincial/Sector Issues (presentation attached to master of the minutes)	P. Szota	RECORD
8. Meeting Adjournment				
8.1	6:05 pm	Meeting adjourned Next board meeting: Wed. Nov 2, 2016 at 4:30 pm	J. Heath	RECORD